

August 17, 2023

**BY E-MAIL**

Daniel Goldner, Chairman  
New Hampshire Public Utilities Commission  
21 S. Fruit Street, Suite 10  
Concord, NH 03301-2429

**Re: DE 23-073, Low Income Electric Assistance Program  
Amended EAP Administrative Budget**

Dear Chairman Goldner,

On August 9, 2023, the Public Utilities Commission (“Commission”) issued Order No. 26,870 (the “Order”), approving certain recommended modifications to the Electric Assistance Program (“EAP”). One of the recommendations was to re-allocate benefits among the benefit tiers. (See Order at 3). To implement this recommendation the Commission in the Order “approve[s] and order[s] this reallocation for integration by the Utilities, the CAAs, and the DOE as of the beginning of the upcoming program year as of October 1, 2023, and direct[s] the Utilities and CAAs to make any changes necessary for the integration of the new discount structure into their annual budget petitions filed in Docket No. 23-073 forthwith.” Pursuant to that directive, Unitil Energy Systems, Inc. hereby submits the attached revised EAP budget to this docket for review and approval by the Commission.

Please also add [campbellm@unitil.com](mailto:campbellm@unitil.com) to the service list for this docket

Thank you for your assistance with this matter.

Sincerely,



Matthew C. Campbell  
Senior Counsel

cc: Service List, DE 23-073  
Service List, DE 22-043

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**Unitil Energy Systems, Inc.**

**Attachment A**

**EAP Projected System Benefits Charge Revenue**

**22<sup>nd</sup> Program Year: October 2023 through September 2024**

	<b>Estimate</b>	<b>Estimate</b>
	Total kWh Sales	Total Revenues (kWh Sales times \$0.00150 per kWh)
<b>Oct-23</b>	85,218,410	\$127,827.62
<b>Nov-23</b>	82,531,906	\$123,797.86
<b>Dec-23</b>	95,622,301	\$143,433.45
<b>Jan-24</b>	106,015,763	\$159,023.64
<b>Feb-24</b>	99,382,596	\$149,073.89
<b>Mar-24</b>	94,866,055	\$142,299.08
<b>Apr-24</b>	85,205,229	\$127,807.84
<b>May-24</b>	81,274,930	\$121,912.40
<b>Jun-24</b>	91,691,891	\$137,537.84
<b>Jul-24</b>	108,714,387	\$163,071.58
<b>Aug-24</b>	113,921,064	\$170,881.60
<b>Sep-24</b>	98,832,484	\$148,248.73
<b>Program Year</b>	1,143,277,017	\$1,714,915.53

**Unitil Energy Systems, Inc.**

**Attachment B - Revised**

**LI-EAP Estimated Incremental Ongoing Administrative Costs(1)**

**22nd Program Year: October 2023 through September 2024**

	<b>Budget Estimate Total Annual Administrative Costs</b>
<b><u>Incremental Administration Costs</u></b>	
Brochures and Printing Costs(2)	\$ 250.00
Legal Costs(3)	\$ 2,500.00
Implementation Costs (4)	<u>\$ 4,500.00</u>
Total Incremental Ongoing Administrative Costs	\$ 7,250.00
<b>CAA Administrative Costs(5)</b>	<b>\$ 218,369.72</b>

Notes:

- (1) This budget is based on the assumption that the program will be in effect through September 2024.
- (2) Estimate of printing costs for brochures in 2023-2024 program year.
- (3) Estimate of outside legal costs for 2023-2024 program year.
- (4) Estimate of costs for updating the billing system for changes in discount levels per Order No. 26,870, DE 22-043.
- (5) Estimate of Program Administrator (CAA) Budget for the Program Year October 2023 - September 2024 is \$2,091,664. Unitil's share is 10.44% yielding an annual dollar share for Unitil in the amount of \$218,369.72.